

Adding and Removing *feeSmart* Templates in MYOB AO

Once installed, *feeSmart* adds a new template called *feeSmart Invoice* to MYOB Accountants Office. This is set as the new default template. If at any time you wish to change your standard template, follow these steps:

1. Open MYOB Accountants Office.
2. Select **Tools** → **Options**.
3. Select the **Invoices** tab.
4. Select the **Invoice Layout** subtab.
5. Click the arrow beside the *Use Form* field → Select the required template.
6. Select the **Debtors** tab.
7. Select the **Statements** subtab.
8. Click the arrow beside the *Use Form* field → Select the required template.

